**THE MINUTES OF THE MONTHLY MEETING OF THE POLK COUNTY WATER, SEWAGE, AND SOLID WASTE AUTHORITY BOARD OF DIRECTORS HELD ON MONDAY, SEPTEMBER 18, 2023, IN THE BOARD ROOM OF THE AUTHORITY.**

**THOSE PRESENT WERE:**

Grady McCrickard, Chairman

Dr. Neeve Owen, Vice Chair

Chuck Thaxton

Mike Lester

Mary Miller

James Gladden

**ALSO, PRESENT WERE:**

Vickey Atkins, Attorney

**AND:**

Ryan Prince, General Manager

Ashley Guthrie, Secretary

**CALL TO ORDER:**

The meeting was called to order by the Chairman at 5:00pm.

**INVOCATION & PLEDGE OF ALLEGIANCE**

Mr. Mike Lester led the Invocation and Pledge of Allegiance.

**APPROVAL OF AGENDA**

A motion was made by Mr. Chuck Thaxton to approve the agenda without executive session to be held. Seconded by Mr. Mike Lester; the motion was approved unanimously.

**APPROVAL OF MINUTES**

A motion was made by Mr. James Gladden to approve the Minutes from August, seconded by Mr. Chuck Thaxton; the motion was approved unanimously.

**PRESENTATION OF THE FINANCIAL STATEMENTS**

Mr. Ryan Prince gave a positive review of the financial statements.

**APPROVAL OF THE FINANCIAL STATEMENTS**

A motion was made by Mr. Chuck Thaxton to approve the financial statements, seconded by Mr. Mike Lester; the motion was approved unanimously.

**OLD BUSINESS**

Mr. Prince reminded the Board that PCWA Engineer, Ronnie Wood is working on the plans for the rehab of water lines in Taylorsville.

Last month, the Board voted to move forward with front office renovations with a spending limit of $25,000. The Board also requested that Office Manager, Ashley Guthrie receive three contractor bids. Mr. Prince informed the Board that there were 3 contractors that came in to give quotes and only one contractor responded. C & L Renovations sent in a bid of $45,012.00 for office, Lobby, Hallway, Ceiling, and flooring. C & L Renovations comes highly recommended by other customers of theirs. Mr. Prince requested that the spending limit be modified from $25,000 to $55,000 for renovation expenses, furniture, etc. After some discussion, the Board decided to vote approval for the modified cost of renovation. Mr. Chuck Thaxton requested that a contract be drawn up by the contractor stating the price of the job and that it is not to exceed that price unless they run into any major problems.

A motion was made by Mr. Mike Lester to modify renovation cost from $25,000 to $55,000 with contract, seconded by Mr. James Gladden; the motion was approved unanimously.

**NEW BUSINESS**

No new business to discuss.

**MANAGER’S UPDATE**

Mr. Prince explained to the Board that CW Matthews called about lowering an existing service line near the Lake Creek Bridge that will need to be bored.

**PERSONELL COMMITTEE REPORTS**

None

**FINANCE COMMITTEE REPORTS**

None

**FACILITIES COMMITTEE**

None

**BOARD OF DIRECTOR’S COMMENTS**

None

Being no further business to discuss, a motion was made by Mr. Chuck Thaxton to adjourn, seconded by Mr. Mike Lester. The motion was approved unanimously.

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Grady McCrickard, Chairman

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Ashley Guthrie, Secretary